

VIRGINIA DEPARTMENT OF FORESTRY
REFORESTATION TREE SEEDLING AND SERVICE ORDER

NAME: _____

ADDRESS: _____

TELEPHONE: Home: _____ Work: _____

E-MAIL ADDRESS: _____

REQUESTED DELIVERY DATE: _____

DELIVERY PLACE: _____

TYPE OF OWNERSHIP: ☐ Private Landowner ☐ Forestry Industry ☐ Other Industry
☐ State Agency # _____ ☐ Federal ☐ County or City ☐ Other _____

PURPOSE OF PLANTING: ☐ Forestation ☐ Erosion Control ☐ Windbreaks
☐ Christmas Trees ☐ Other _____

COUNTY WHERE TREES WILL BE PLANTED: _____

DOF USE ONLY	
RT/FLEP Number: (if applicable)	_____
Order No.:	_____
Order Date:	_____
Matched By: (if applicable)	_____
Date Delivered:	_____
Tract No.:	_____
Received By: _____	
Receipt No.: _____	
Date: _____	
Amount: _____	
CD/DT No.: _____	

QUANTITY NEEDED	DESCRIPTION (Kind of Trees)	TREATED PRICE PER 1000	UNTREATED PRICE PER 1000	TOTAL COST	COST MATCHED	NO. TREES MATCHED
	Loblolly Pine, Improved	\$37.50	\$35.00			
	Loblolly Pine, 2nd Gen.	\$42.50	\$40.00			
	White Pine, Improved	\$77.50	\$75.00			
Total of Order						
Sales Tax (5%) [Tax exempt orders must complete Tax Exempt box below]						
Less Matched Seedlings						
Total Amount Due (Payment must be enclosed at the time of order.)						

- ◆ Make check payable to "State Forester".
- ◆ No refunds after May 1st.
- ◆ A \$20.00 service charge will be applied to all refunds except those caused by the nurseries' inability to deliver ordered seedlings.
- ◆ If seedlings do not arrive in good condition, (i.e. dry, damaged, or diseased), claims must be made by telephone or in writing within 7 days of receipt. All unsatisfactory or rejected goods must be held for our advice or disposition. It is agreed between the purchaser and the Department of Forestry that our liability will not exceed the original purchase price of the product. The Department of Forestry assumes no responsibility or liability for the planting of any tree seedlings and in the sale thereof, makes no warranties, expressed or implied, of merchantability or fitness for a particular purpose and makes no warranties regarding the survival or rate of growth of any seedlings.

THIS BOX USED FOR TAX EXEMPT LANDOWNERS ONLY

I agree that I qualify for the agricultural exemption from Virginia Retail Sales and Use Tax on Seedlings purchased from the Virginia Department of Forestry as the trees are to be planted for future commercial production of timber; or that I otherwise qualify for exemption from Virginia Retail Sales and Use Tax due to organization affiliation.

SIGNATURE

TAX EXEMPT NUMBER

REFORESTATION SERVICES AGREEMENT *Check the reforestation services you wish to obtain from the VA Department of Forestry:*

- ☐ Deliver Seedlings To Tract @ \$ _____ Per Delivery SSN/FIN: _____
- ☐ Coordinate Planting On Tract @ \$ _____ Per Acre \$ _____ Minimum

- ◆ I agree to designate and assume responsibility for boundaries of the tract where service work is to be performed.
- ◆ I agree to pay the Department of Forestry for the requested products and/or services within 30 days of receipt of a statement after services are rendered. If payment is not received within 30 days, I will be subject to a late payment fee of 10% per annum. In addition, if the matter is referred for collection, I will be liable for an additional 20% of the unpaid balance.

Signature _____ Date _____